

# APPLICATION FOR EMPLOYMENT

## PRE-EMPLOYMENT QUESTIONNAIRE



### **NOTICE TO APPLICANTS**

A pre-employment drug screening is required. All offers of employment are contingent upon the results of your pre-employment drug screening.

Applications will be considered current for a period of up to 60 days.

<b>APPLICANT INFORMATION</b>												
Last Name					First				M.I.	Date		
Street Address							Apartment/Unit #					
City					State				ZIP			
Phone					Position Applied for							
Date Available				Referred by						Desired Salary		
Are you 18 years of age or older?		YES <input type="checkbox"/> NO <input type="checkbox"/>										
Are you legally eligible for employment in the United States of America?		YES <input type="checkbox"/>		NO <input type="checkbox"/>		If no, are you authorized to work in the U.S.?			YES <input type="checkbox"/>		NO <input type="checkbox"/>	
Have you ever worked for this company?		YES <input type="checkbox"/>		NO <input type="checkbox"/>		If so, when?						
Have you ever been convicted of a felony?		YES <input type="checkbox"/>		NO <input type="checkbox"/>		If yes, explain						
<b>EDUCATION</b>												
High School						Address						
From		To		Did you graduate?		YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree				
College						Address						
From		To		Did you graduate?		YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree				
Other						Address						
From		To		Did you graduate?		YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree				
<b>GENERAL</b>												
<i>Exclude organizations, the name of which indicates the race, creed, sex, age, marital status, color or nation of origin of its members</i>												
Activities (Professional)				Activities (Athletic)								
Activities (Civic, etc)												
Special skills												
Specialized training												
<b>MILITARY SERVICE</b>												
Branch						From		To				
Specialized training, skills, or duties						Rank						
Present member of the National Guard or Reserves?												

***Twin City Roofing is an equal opportunity employer***

*Prospective employees will receive consideration without discrimination regardless of race, color, creed, religion, sex, age, national origin, sexual orientation, marital status, disability, membership or activity in human rights organizations, or status with regard to public assistance.*

# APPLICATION FOR EMPLOYMENT

## PRE-EMPLOYMENT QUESTIONNAIRE

PREVIOUS EMPLOYMENT			
Company		Phone	
Address		Supervisor	
Job Title	Starting Salary	\$	Ending Salary \$
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference?    YES <input type="checkbox"/> NO <input type="checkbox"/>			
Company		Phone	
Address		Supervisor	
Job Title	Starting Salary	\$	Ending Salary \$
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference?    YES <input type="checkbox"/> NO <input type="checkbox"/>			
Company		Phone	
Address		Supervisor	
Job Title	Starting Salary	\$	Ending Salary \$
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference?    YES <input type="checkbox"/> NO <input type="checkbox"/>			

DISCLAIMER AND SIGNATURE	
<p>I certify that my answers are true and complete to the best of my knowledge. I understand that if any false information, omissions, or misrepresentations are discovered, my application may be rejected and, if I am employed, my employment may be terminated at any time.</p> <p>In consideration of my employment, I agree to conform to the company's rules and regulations, and I agree that my employment and compensation can be terminated, with or without cause, and with or without notice, at any time, at either my own or the company's option. I also understand and agree that the terms and conditions of my employment may be changed, with or without cause, and with or without notice, at any time by the company.</p> <p>By submitting this application, I agree to submit to a pre-employment drug screening and understand that an offer of employment from this company are contingent upon the results of my pre-employment drug screening. Furthermore, if I am employed, I understand that I will be required to and that I agree to submit to random drug screenings as part of the company's substance abuse program.</p>	
Signature	Date

***Twin City Roofing is an equal opportunity employer***

*Prospective employees will receive consideration without discrimination regardless of race, color, creed, religion, sex, age, national origin, sexual orientation, marital status, disability, membership or activity in human rights organizations, or status with regard to public assistance.*